

Need Assistance?

For your convenience, our **24/7** hotline numbers are always ready to take care of your concerns. Our Hotline Operators are waiting for your call:

(038) 427 - 2372
0920 - 960 - 2372

We want to make it easy for you!

Payment of your electric bills has never been more accessible! You may pay your bills through the following payment channels:

M L HUIILLIER
Tulay ng PaMLyang Pilipino

FIRST CONSOLIDATED BANK
A PRIVATE DEVELOPMENT BANK

Bank of Commerce
An affiliate of San Miguel Corporation

LANDBANK
PALAWAN PAWN SHOP
PALAWAN EXPRESS
PERA PADALA

SECURITY BANK
SUPER SERVICE CENTER

APPLICATION REQUIREMENTS

Please bring **original and clear photocopy** of the following requirements upon application:

1. Certificate of Final Electrical Inspection

Process your CFEI first at the City Engineer's Office. This is a government requirement.

2. One (1) Government Issued ID

List of Acceptable IDs:

- COMELEC Voter's ID
- Driver's License
- Government Office ID
- GSIS ID
- GSIS UMID Card
- Philippine Passport
- Postal ID
- Professional Regulatory Commission License ID
- Integrated Bar of the Philippines ID
- Unified Multipurpose ID
- Alien Certificate Card
- SSS ID
- Immigration Card
- OFW ID
- OSCA ID

3. One (1) Proof of Occupancy Document

List of Acceptable Proof of Occupancy Documents:

- Certificate of Award or Notice/Order Issued by National Government Agencies
- Certificate of Sale
- Condominium Certificate of Title
- Contract to Sell
- Deed of Conditional Sale
- Deed of Donation
- Deed of Absolute Sale
- Lease Purchase Agreement
- National Housing Authority Certification
- Tax Declaration
- Transfer Certificate of Title
- Original Copy of Authority to Move-In (for tenants only)
- Original Copy of National Housing Authority Certification from the
- Censused Potential (for tenants only)

For Informal Settlers or Low Load Applicants

- Electrical Safety Inspection Report (issued by City Engineer's Office)
- One (1) Government ID listed above
- Barangay Certificate of Residency
- Oath of Undertaking (For Informal Settlers Only)

APPLICATION PROCESS

STEP 1

Accomplish Application Requirements

Fill out Customer Application Form and secure all Application Requirement then submit to Bohol Light Office.



STEP 2

Await Load Inspection

Wait for Bohol Light's Technical team to conduct a load inspection at your household.

Please be present during the inspection process or have an authorized representative to be there on your behalf.

WITHIN 2 DAYS FROM APPLICATION



STEP 3

Prepare Your Service Entrance

Have your private electrician ready your service entrance wires and main circuit breaker for meter installation.



STEP 4

Pay Bill Deposit & Sign Service Agreement

Pay bill deposit and sign electric service agreement at Bohol Light office.



STEP 5

Meter Installation

Please be present during meter installation or have an authorized representative ready.

CONGRATULATIONS! You are now ENERGIZED!

WITHIN 2 DAYS FROM PAYMENT OF BILL DEPOSIT



BOHOLIGHT

Panuga Para sa Tanan, Kalipay sa Tanan!



(038) 427 - 2372
0920 - 960 - 2372



51 R. Enerio St., Tagbilaran City,
6300 Bohol



/bohollight

APPLICATION DETAILS

NEW APPLICATION

1 To whom will the service be registered?

LAST NAME	SUFFIX <small>(JR, III, etc)</small>
FIRST NAME	SEX <small>(MALE, FEMALE)</small>
MIDDLE NAME	NATIONALITY
CIVIL STATUS <small>(PLEASE CHECK APPROPRIATE CIRCLE)</small>	
<input type="radio"/> SINGLE	<input type="radio"/> ANNULLED
<input type="radio"/> MARRIED	<input type="radio"/> SEPARATED
<input type="radio"/> WIDOWED	BIRTHDAY <small>(MM-DD-YYYY)</small>

2 Where will the service be used?

PROPERTY OWNERSHIP <small>(PLEASE CHECK APPROPRIATE CIRCLE)</small>	
<input type="radio"/> OWNED	<input type="radio"/> OTHERS
SERVICE ADDRESS	
<small>(UNIT NO., FLOOR, BUILDING, BLOCK NO.)</small>	
<small>(STREET, SUBDIVISION)</small>	
BARANGAY	
DISTRICT	

3 Will someone else apply for you? If yes, please fill in below.

LAST NAME	SUFFIX <small>(JR, III, etc)</small>
FIRST NAME	RELATIONSHIP TO THE OWNER
MIDDLE NAME	

4 How can we contact you?

EMAIL ADDRESS
TELEPHONE NUMBER
MOBILE NUMBER

5 Is the billing address same with the service address? If not, please fill in below.

BILLING ADDRESS <small>(UNIT NO., FLOOR, BUILDING, BLOCK NO.)</small>	
<small>(STREET, SUBDIVISION)</small>	
BARANGAY	DISTRICT

Please do not forget to provide a location sketch of your service address on the next page.

6 Please certify that the information you provided are sworn to be correct.

I hereby certify that all information provided is certified true and correct.

APPLICANT'S SIGNATURE OVER THE PRINTED NAME

THIS PORTION IS FOR BOHOL LIGHT USE ONLY.

APPLICATION TYPE

RES BIG INF LL

APP NO.

REMARKS

LOCATION SKETCH OF SERVICE ADDRESS
(PLEASE INDICATE LANDMARK/S)

BOHOL LIGHT

APPLICATION STUB : CUSTOMER'S COPY

Customer Account No: _____
Account Name: _____
Processed By: _____ Date Applied: _____
Load Inspection Report No.: _____ Date Inspected: _____
Inspected By: _____ Date Paid: _____
Bill Deposit Amount: _____
Ref No.: _____ Payment Center/Bank: _____

This stub must be presented during load inspection and bill deposit payment.

BOHOL LIGHT

APPLICATION STUB : PAYMENT CENTER'S COPY

Customer Account No: _____
Account Name: _____
Processed By: _____ Date Applied: _____
Load Inspection Report No.: _____ Date Inspected: _____
Inspected By: _____ Date Paid: _____
Bill Deposit Amount: _____
Ref No.: _____ Payment Center/Bank: _____

This stub must be presented during load inspection and bill deposit payment.